



State of California—Health and Human Services Agency  
California Department of Public Health



GAVIN NEWSOM  
Governor

TOMÁS J. ARAGÓN, M.D., Dr.P.H.  
Director and State Public Health Officer

**COMMUNICATION NOTICE - CEU Provider for CNAs or HHAs**

To: Provider Name and Address:

NAC number: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone number: \_\_\_\_\_

County: \_\_\_\_\_

**Program Expiration Date:** \_\_\_\_\_

**The documents (checked) are incomplete/unsatisfactory, for specific information, see comment box.**

**COMMENTS**

List of courses were not submitted.

Courses/topics are not applicable to the duties of the Certified Nurse Assistant or Home Health Aide.

Lesson Plans, Course Outlines, Sample Tests.

Course outline is not specific enough in enough detail to determine what is being taught and that the material supports the number of CEU hours.

Instructor documents are missing, and/or instructor not approved

Description of classroom.

Description of record keeping policy.

Online Providers: a) Online interaction with student, b) personal identification verification, c) printable affidavit statement, d) stop/pause measures to ensure CEU hour for hour (e) other.

Name of TPRU Representative/Phone Number:

TPRU Staff Signature: Linda Lorden, RN TPEN